
PREUCIL SCHOOL OF MUSIC

Enrollment Process

Welcome!

Thank you for your interest in the Preucil School of Music. It is our goal to place students in the most expedient manner possible. The following explains the enrollment process and the administration of the placement list.

How is a student placed on the list?

Students, having completed a placement form and paid the \$35.00 fee are put on the placement list the date information is received according to the following priorities: *(Adults are listed separately and given consideration when a teacher has time available. Prime time hours are reserved for school age students only.)*

Priority 1:

- Students currently enrolled who wish to change to another instrument
- Students who want to change to another teacher for responsible reasons
- Current Preschool or Music Together student wanting to add an instrument
- Preschool or Music Together students within a year of leaving the school

Priority 2:

- Students from another Suzuki program moving into the Iowa City area
- Siblings of students already enrolled

Priority 3: Students already enrolled who want to add another instrument;

Priority 4: Former students (lessons, preschool, Music Together) that are returning after more than one year.

Priority 5: Students from the general public

What are the expectations for parent and/or child while on the Placement List?

1. **Lesson observations-** It is the school policy that students on the placement list observe a minimum of one group class plus two private lessons of any teacher. The school believes that seeing the Suzuki philosophy, commitment, and process in action is vital to the success of your child's music education. Please fill out an observation form to schedule your visits. If observations have not been done prior to the start of lessons, your private lesson teacher will guide you with arranging observations.
2. **Attend** recitals, play-ins, group classes, and special events. A monthly calendar will be mailed to you.
3. **Reading** of Nurtured by Love and Ability Development from Age Zero, two books by Shinichi Suzuki that assist in understanding the Suzuki philosophy of teaching. They are for sale at the office, available at the public library or via the Suzuki Association of the Americas at www.suzukiassociation.org
4. Purchase the tape or CD of Suzuki Book One and **start listening** at home to be familiar with the pieces when lessons begin.
5. **Play classical music** in the home. Try KSUI radio, or recordings from the library.

How does a student get assigned to lessons?

Student information and teacher openings are constantly reviewed looking for appropriate matches. Criteria such as day, time and level of student are considered. Please communicate all changes to the above information immediately to the office.

Students are placed with teachers in the order of their position on the list. Students will not be taken out of order unless students before them are unavailable. When an opening becomes available and a prospective match has been made, the office will call to offer a day/ time/teacher for lessons. If the match is agreeable, your new teacher will call, a contract written, payment made and lessons will begin.

How many times can a lesson opportunity be turned down?

In the event a parent turns down two proposed lesson times (based on the information provided by the parent) the student's name will be moved to the end of the list. (At the end of priority #5)

Can a particular teacher be requested?

The Preucil School of Music prides itself in its outstanding faculty. We feel confident we can place your child successfully. If you have any questions or would like to discuss a particular teacher request, please contact the office.

How long does it take to place a student?

The school takes seriously our responsibility of scheduling each prospective student as soon as possible. Students generally get placed at the beginning of each new term, depending on teachers' openings and schedule flexibility.

For quick placement, accepting a lesson time that may not be entirely convenient for a semester is recommended. Faculty schedules change and more desirable times may become available once lessons have begun.

Suggestions to help the enrollment process:

- Get on the placement list as soon as possible.
- List accurate lesson availability information on placement form.
- Keep the school office updated with any changes to lesson availability information.
- Consider a time that is not the most convenient until one becomes available.
- Try to accept placement offerings so that your place will not be relinquished on the list.